

# Service Methods

SERVICE	PROOF	SPECIAL REQUIREMENTS	RELIEF AVAILABLE	LIMITATIONS
PERSONAL – Accepted by Defendant	Signed Acceptance of Service and returned to Circuit Clerk	NONE	All relief, including divorce, custody, child support, alimony, property, etc.	NONE
PERSONAL – Served by Sheriff or process server – Defendant in West Virginia	Affidavit signed by sheriff or process server and returned to Circuit Clerk	\$20.00 paid to Sheriff	All relief.	NONE
CERTIFIED MAIL-RESTRICTED DELIVERY – Defendant in West Virginia  <hr/> – Defendant <u>Not</u> in West Virginia	Green card (signed by Defendant or refused by Defendant) returned to Circuit Clerk  <hr/> _Same as above	1. \$10.00 for sending by certified mail 2. Must be sent by Circuit Clerk 3. Must know exact address of Defendant  <hr/> _Same as above	All relief  <hr/> Divorce, Custody	NONE  <hr/> _CANNOT child support, alimony, or property distribution
SECRETARY OF STATE	Green card (signed by Defendant) returned to Circuit Clerk	1. Affidavit of Non-Residence 2. Allegation of tortious activity in Complaint 3. Defendant has been in West Virginia 4. Know exact address of Defendant	All relief	NONE

SERVICE	PROOF	SPECIAL REQUIREMENTS	RELIEF AVAILABLE	LIMITATIONS
PUBLICATION – – Defendant in West Virginia <hr/> – Defendant <u>Not</u> in West Virginia	Affidavit from newspaper to Circuit Clerk <hr/> Same as above	1. Affidavit of Due Diligence 2. Payment for publication costs <hr/> 1. Affidavit of Non-residence 2. Payment for publication costs	Divorce, custody <hr/> Same as above	CANNOT get child support, alimony or property distribution <hr/> Same as above

